

TERMS

CENTRAL PERSONNEL CLEARANCE INDEX (CPCI)

DOE-wide database that tracks personnel clearances. Employer codes in this system must be linked to a corresponding active facility code in SSIMS.

CONTRACT

Mechanism used to procure services, supplies, etc. The term contract includes subcontracts, purchase orders, letters of agreements, tenures, CRADAs, and interagency agreements, etc.

DOCUMENTS

Any recorded information, regardless of its physical form or characteristics, including, without limitation, written or printed matter, data processing cards, tapes, charts, maps, paintings, drawings, engravings, sketches, photographic prints, exposed or undeveloped films, working notes and papers; reproductions of such things by any means or process; and sound and video recordings by magnetic, optical, or any other electronic means.

FACILITY DATA AND APPROVAL RECORD (FDAR)

DOE Form 5634.3. Used to register approved facilities.

FACILITY

An organization working with or for the U.S. Department of Energy. A facility does not have to be a physical location, companies and consultant businesses are also considered facilities. Facilities must register each of their security interests.

FACILITY CODE

A four-digit unique number assigned to each company by the DOE Operations Office. Used for tracking purposes in SSIMS.

FOREIGN OWNERSHIP, CONTROL, OR INFLUENCE (FOCI)

A determination whether or not a corporation or company is subject to control or influence of foreign governments or interests.

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INFORMATION

Any knowledge that can be communicated or documentary material, regardless of its physical form or characteristics, that is owned by, produced by or for, or is under the control of the United States Government. “Control” means the authority of the agency that originates information, or its successor in function, to regulate access to the information.

LEAD RESPONSIBLE OFFICE

The DOE Office: 1) making the original FOCI determination, 2) registering the facility (first interest in SSIMS), and 3) has primary responsibility for the facility information in SSIMS.

LETTER OF SECURITY COGNIZANCE (LOSC)

A standardized security plan that can be used by nonpossessing facilities. The form is signed by a company representative that documents the company responsibilities related to security issues such as clearances, security awareness, incident reporting, etc.

MATERIAL

Any substance, regardless of its physical or chemical form. It includes raw, in-process, or manufactured commodity, equipment, component, accessory, part, assembly, or product of any kind.

MATTER

Any combination of documents or material.

NONPOSSESSING FACILITY

A company that is holding access authorizations under a DOE contract but is not possessing classified matter, special nuclear material, or greater than \$5M in Government Property at the company location. (Clearances are used for access to approved possessing facilities, i.e. EASI working in the Federal Building Complex.)

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POSSESSING FACILITY

A company's location that has been approved to possess classified matter, special nuclear material, or has over \$5M of Government Property.

PROPERTY PROTECTION FACILITY

A location that has over \$5M of Government Property to control or has other factors that the COR feels requires additional levels of protection such as contamination or radiological/toxicological considerations.

SAFEGUARDS AND SECURITY INFORMATION MANAGEMENT SYSTEM (SSIMS)

A DOE-wide database, which is currently classified, used to track facility and security interest information. Facility codes are found in this system and correspond with employer codes in the CPCI database. Includes information such as level of access authorizations allowed, associated FOCI information, survey findings and corrective actions, and classified mailing and shipping addresses.

SECURITY INTEREST

Any agreement that has associated access authorizations (clearances) or involves the control and possession of SNM or over \$5M in Government property.

SPECIAL NUCLEAR MATERIAL (SNM)

Plutonium, Uranium-233, Uranium-235, and any other material which, pursuant to Section 51 of the Atomic Energy Act of 1954, as amended, has been determined to be special nuclear material, but does not include source material; it also includes any material artificially enriched by any of the foregoing, not including source material.